

A special meeting of the Town Board of the Town of Moreau was held on November 19, 2013 in the Town of Moreau Municipal Building, 351 Reynolds Road, Moreau, New York, for the purpose of discussing proposed Extension 4 to Sewer District 1.

The meeting commenced at 7:11 p.m.

**Town Board Members Present**

Robert J. Vittengl, Jr.	Councilman
Gina LeClair	Councilwoman
Todd Kusnierz	Councilman
Preston L. Jenkins, Jr.	Supervisor

**Town Board Members Absent**

Bob Prendergast	Councilman
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**Also Present:** Jeanne Fleury, Town Clerk; Karla Buettner, Attorney for the Town; Tim Burley, Engineer for the Town from C2ae; Jason Denno from EFC (Environmental Facilities Corp.); Reed Antis, Town Resident and Planning Board Member; Harry G. Gutheil, Jr., Village Resident

Tim Burley, Engineer for the Town from C2ae and Jason Denno from the EFC were present to go over with the Town Board the procedures and time line for filing for funding through the EFC and creation of Extension 4 of Sewer District 1.

The following time line was presented to the Town Board:

SEQR Lead Agency	Done October 29, 2013
SRF (State Revolving Fund) Hardship Application Due Date	December 1, 2013
30 Day Permissive Referendum for Map, Plan and Report	December 12, 2013
File Map, Plan and Report	December 13, 2013
Complete SEQR Findings/Adopt Order for Public Hearing	December 16, 2013
Public Hearing (10 Days)	December 26, 2013
Apply to OSC (Office of State Comptroller) for Approval within 10 Days	December 27, 2013
OSC sends to County Board of Supervisor	Within 5 Days of Receipt (Assuming Receipt on December 30 <sup>th</sup> , 5 <sup>th</sup> day is January 4 (Sat.) So Let's Say January 7, 2014
OSC makes Determination Grant/Denial	Within 15 Days of Sending to Board of Supervisors (Assuming Sent January 7, 2014, 15 <sup>th</sup> Day is January 28, 2014)
30 Days	January 25, 2014
Final Order Adopted	January 28, 2014
Application Due Date	February 1, 2014

The estimated usage for this project is 250,000 gpd for 800 EDU's.

The targeted annual service charge is \$834 based on 2010 census data and the American Community Survey and based on median household income of \$56,008.

When you exceed the threshold of \$774 annual service charge, approval is required from the NYS Comptroller. Since the targeted annual service charge right now is \$834 the NYS Comptroller will have to review the project.

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The estimated cost of the project is \$14,135,000 and with administration, O&M and debt service figured in and if financed over a 20 year period the annual service charge would be \$846 per EDU. If you do the same calculation for 30 year financing the annual service charge would be \$810 per EDU.

The more users the lower the annual service charge would be. If there was growth and capacity to 1,300 EDU's then the annual service charge for 20 years would be \$702 per EDU and the annual service charge for 30 years would be \$521 per EDU.

A hardship grant application is being submitted, but Tim burley said it is unlikely the Town would qualify for a hardship grant based on growth and EDU's.

Councilwoman LeClair asked if the Town turns down this offer this year what happens.

Tim Burley said it is unknown. He said this is the year "they" want to flush money out and it has to be put to use. They have opened the "chute" so wide that there are a lot of Town's that are going to be applying. He said he realizes it is not going to be an easy sell to the public. Everybody has their own definition of affordability.

Councilwoman LeClair asked if this would work like the water districts in that if a property owner chooses not to hook up when the system is going in will they still have to pay a minimum charge.

Tim Burley replied that would be a policy issue that the Town Board would have to decide on. There will be debt incurred. The question the State Comptroller always asks is will all be benefitted within the district?

Councilman Kusnierz asked Tim Burley how he came up with these proposed district boundaries. Some have pretty sharp boundaries.

Tim Burley replied that he took into consideration road frontage and he tried to bring in whole parcels.

Jason Denno stated that in the Map, Plan and Report the boundary descriptions will be described and the estimated debt service and O & M. There would also be information on what it will cost if a property owner hooks up during project construction vs. after the project is completed.

Tim Burley explained how Lamplighter Acres Mobile Home Park that has 380 plus EDU's was included in the project description for the sake of density. Bluebird Terrace Mobile Home Park was included, because they encountered problems with their septic system and had on-site failures. He explained that he drew up the boundary descriptions to include as many parcels as possible, because he didn't want to paint the Town into a corner with SEQR. If parcels have to be added after SEQR then they would have to go through SEQR all over again and there isn't time for that.

Discussion followed on how they would miss the filing deadline if a petition is filed with the Town during the permissive referendum period.

Following discussion it was agreed to hold an Informational Meeting on December 9<sup>th</sup> at 6:30 p.m. in the Town of Moreau Municipal Building and notices would be mailed to all property owners within the proposed boundary description informing them of the meeting.

This concluded discussion on proposed Extension 4 to Sewer District 1.

Tim Burley presented to the Town Board a map of the properties along Route 9, Grants Way, Barrington Drive, Old West Road, Wallingford Ct. and Blanchard Road area that were listed on a petition submitted by property owners who were encountering problems with their private water supplies primarily methane gas and sulfur as well. The petition called for the public water supply to be extended to their properties.

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The Town Board had requested Tim Burley to come up with a rough estimate on how much it would cost to get water to these properties and if it was even possible.

Tim Burley said that if the Board decided to do a water project that they should include as many people as possible who are interested in public water as this may be our last shot at grants and interest free financing.

Supervisor Jenkins said he received calls from people in the Old Saratoga Road and Selfridge Road area inquiring about public water.

Councilwoman LeClair said they know that people on Reservoir Road are interested in hooking up to public water.

Tim Burley presented a draft Asset Management Plan for the Town's Water and Sewer Districts. He said he wanted to get together with Earl Ruff and Mike Shaver, former Water Superintendents, to get some information from them and Jesse Fish the current Water Superintendent. They need to help him prioritize roads, valves, hydrants, etc.... within each district.

A motion was made by Councilwoman LeClair and seconded by Councilman Vittengl to adjourn the meeting to executive session at 9:15 p.m. to discuss the employment history/performance of a particular unnamed employee.

Roll call vote resulted as follows:

Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Councilman Vittengl	Yes
Councilman Prendergast	Absent
Supervisor Jenkins	Yes

The Town Clerk did not sit in on the executive session.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to adjourn the executive session and re-open the special meeting at 9:41 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes
Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

No action was taken in or as the result of the executive session.

A motion was made by Councilman Vittengl and seconded by Councilwoman LeClair to adjourn the special meeting at 9:42 p.m.

Roll call vote resulted as follows:

Councilman Vittengl	Yes
Councilman Prendergast	Absent
Councilwoman LeClair	Yes

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Councilman Kusnierz	Yes
Supervisor Jenkins	Yes

Meeting adjourned.

Respectfully submitted,

Jeanne Fleury  
Town Clerk